

Costa Blanca, Holy Spirit

Safeguarding Action Plan

Level 3

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the Chaplaincy Council.

The Chaplaincy Council is invited to discuss, amend and approve this Action Plan.

Safeguarding Dashboards has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

Date approved by the Chaplaincy Council: _____

Policies and Action Plan

	Status	Notes
<p>Safeguarding Policy Approval</p> <p>The Chaplaincy Council must approve a parish safeguarding policy which complies with Church of England requirements.</p>	The Chaplaincy Council has adopted 'Promoting a Safer Church' as its own safeguarding policy.	adoption and approval delayed by Covid19
<p>Safeguarding Action Plan</p> <p>The Chaplaincy Council must approve a Safeguarding Action Plan and review it at least once a year.</p>	The Chaplaincy Council last reviewed their Safeguarding Action Plan on 16/04/2024.	
<p>Recruitment of Ex-Offenders</p> <p>The Chaplaincy Council must have a policy regarding the recruitment of ex-offenders.</p>	The Chaplaincy Council last reviewed their policy regarding the recruitment of ex-offenders on 09/07/2024.	
<p>Local Ecumenical Partnership</p> <p>Local Ecumenical Partnerships (LEPs) must agree which denomination or organisation's safeguarding policy to follow.</p>	The parish is not part of an LEP.	
<p>Safeguarding Policy Promotion (Europe)</p> <p>The Chaplaincy Safeguarding Policy Statement must be publicised and promoted, and all Church Officers must be given access to the Diocesan Safeguarding Policy and Guidance.</p>	Completed	the policy statement is displayed in each centre of worship and on the chaplaincy website

Safeguarding Procedures

	Status	Notes
<p>Responding to Concerns or Allegations</p> <p>The Chaplaincy Council must approve a procedure to deal promptly with any safeguarding concern or allegation (including suspicion of abuse).</p>	The Chaplaincy Council reviewed their procedure on 20/02/2024.	following the Diocesan Safeguarding Protocol of October 2019
<p>Use of Social Media</p> <p>The Chaplaincy Council must ensure that the chaplaincy/congregation is following national guidance regarding the use of social media.</p>	The chaplaincy/congregation is following national guidance regarding the use of social media.	

	Status	Notes
Known Offenders Known offenders, and others who may pose a risk to children or vulnerable adults, must be effectively managed and monitored in consultation with the Diocesan Safeguarding Adviser.	Completed	The Chaplaincy Council and the Senior Chaplain will follow the Diocesan Guidance and Protocol
Data Protection and Retention The Chaplaincy Council must comply with data protection legislation and Church of England data retention guidance.	Completed	
Clergy Vacancy Consideration must be given to the secure storage of safeguarding records during a clergy vacancy.	Completed	

Safeguarding Roles

	Status	Notes
Safeguarding Officer The Chaplaincy Council must safely recruit a suitable person (not the incumbent or his/her partner) to the role of Safeguarding Officer. The appointment is to be made in accordance with national 'safer recruitment' guidance.	A Safeguarding Officer was appointed on 05/01/2015.	
Churchwardens The churchwardens must be made aware of their safeguarding responsibilities.	The churchwardens are aware of their safeguarding responsibilities.	

Training for Key Roles

	Status	Notes
Chaplaincy Council Members The Chaplaincy Council must ensure that all their members undertake the required safeguarding training.	Completed	
Safeguarding Officer (Europe) The Safeguarding Officer must complete Basic Awareness, Foundation and Leadership safeguarding training.	Completed	
Churchwardens (Europe) All churchwardens must complete Basic Awareness, Foundation and Leadership safeguarding training.	Completed	the two church wardens completed Level 2 training in October 2019

Displayed Information

	Status	Notes
Safeguarding Policy Notice Each chaplaincy/congregation building must display a notice about its safeguarding policy.	Completed	
Safeguarding Who's Who Each chaplaincy/congregation building must display contact details for people who have safeguarding roles.	Completed	
Safeguarding Poster Each chaplaincy/congregation building must display a 'Promoting a Safer Church' poster.	Completed	
Chaplaincy/congregation Website Safeguarding arrangements must be clearly visible on the front page of a chaplaincy/congregation website (if you have one).	Completed	

Chaplaincy/congregation Activities

Non-Chaplaincy/congregation Activities

Reviews and Reports

	Status	Notes
Chaplaincy Council Agendas Safeguarding must be a standing agenda item at every Chaplaincy Council meeting.	Safeguarding is a standing agenda item at every Chaplaincy Council meeting.	
Reports to the Chaplaincy Council The Safeguarding Officer must give regular reports to the Chaplaincy Council regarding safeguarding in the parish.	The Chaplaincy Council last received a safeguarding report on 09/07/2024.	
Reports to the APCM At the Annual Parochial Church Meeting, the Chaplaincy Council must report on safeguarding in the parish.	The APCM received a safeguarding report on 16/04/2024.	

	Status	Notes
<p>Review List of Chaplaincy/congregation Activities</p> <p>The Chaplaincy Council must confirm that the list of Chaplaincy/congregation Activities on this dashboard is complete.</p>	<p>The Chaplaincy Council reviewed the list of Chaplaincy/congregation Activities on 14/06/2024.</p>	
<p>Review List of Non-Chaplaincy/congregation Activities</p> <p>The Chaplaincy Council must confirm that the list of Non-Chaplaincy/congregation Activities on this dashboard is complete.</p>	<p>The Chaplaincy Council reviewed the list of Non-Chaplaincy/congregation Activities on 14/06/2024.</p>	<p>The Chaplaincy Council give a donation in lieu of rent for the use of premises / churches only for services and Chaplaincy Co uncil meetings. for</p>